

User Manual for Amending an Exploration License



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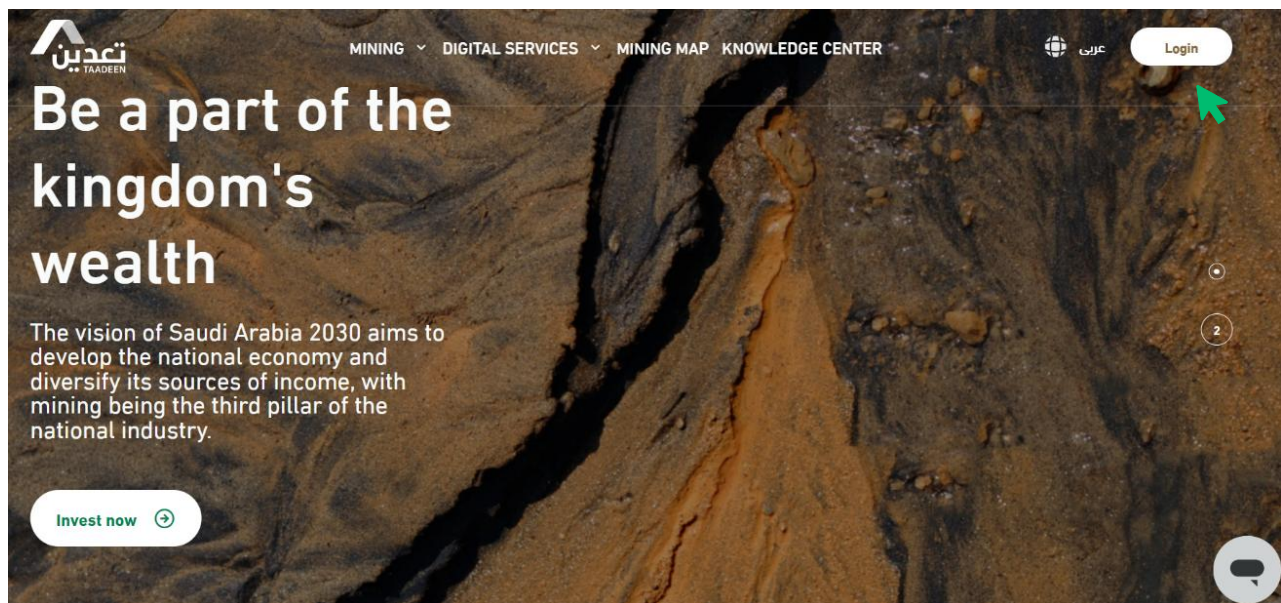
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Service Description:

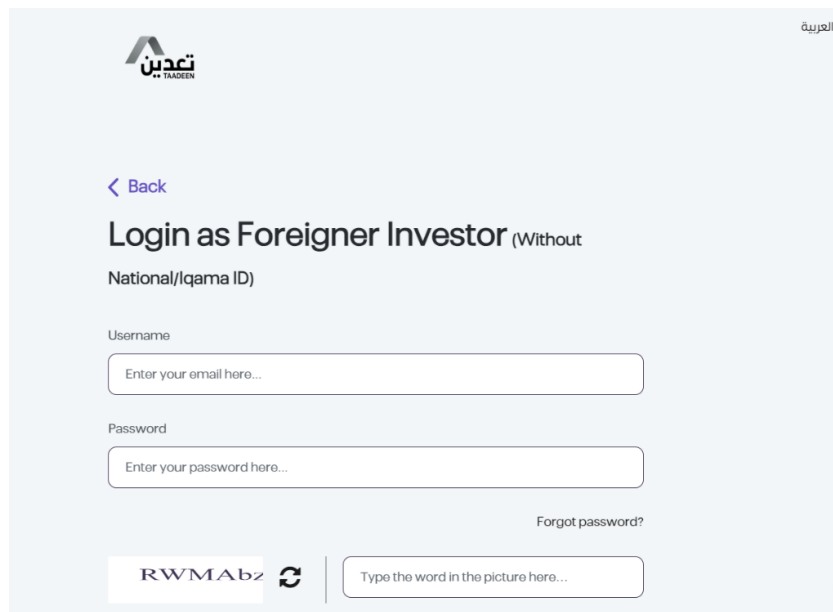
This service allows investors to modify the minerals or partially adjust the boundaries and coordinates of an active license, in accordance with the applicable terms and conditions.

Steps to Access the Service:

1. Visit [Taadeen Platform](#) and click on Login button.

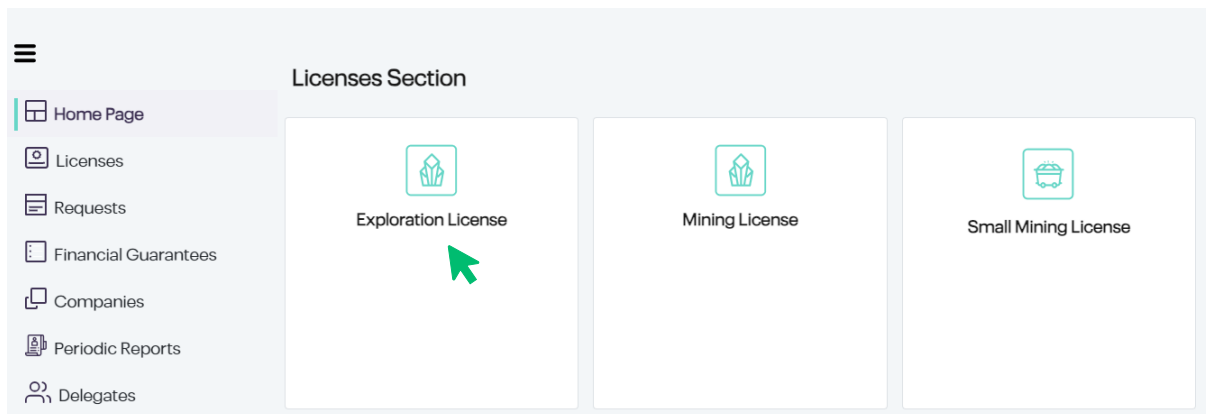


2. Log in to your account.

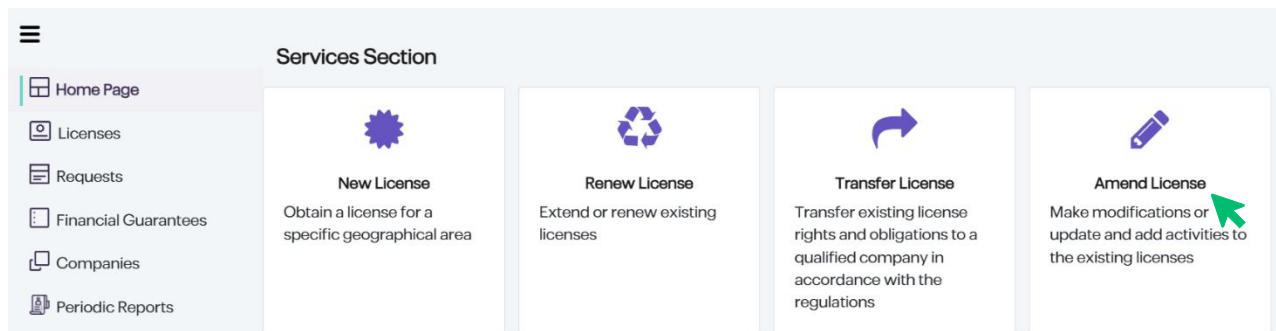


The screenshot shows a login page for foreign investors. At the top left is the TAADEEN logo and at the top right is the word 'العربية'. Below the logo is a '< Back' link. The main heading is 'Login as Foreigner Investor (Without National/Iqama ID)'. There are two input fields: 'Username' with the placeholder 'Enter your email here...' and 'Password' with the placeholder 'Enter your password here...'. To the right of the password field is a 'Forgot password?' link. At the bottom left is the 'RWMAbz' logo with a refresh icon. To its right is a CAPTCHA field with the placeholder 'Type the word in the picture here...'.

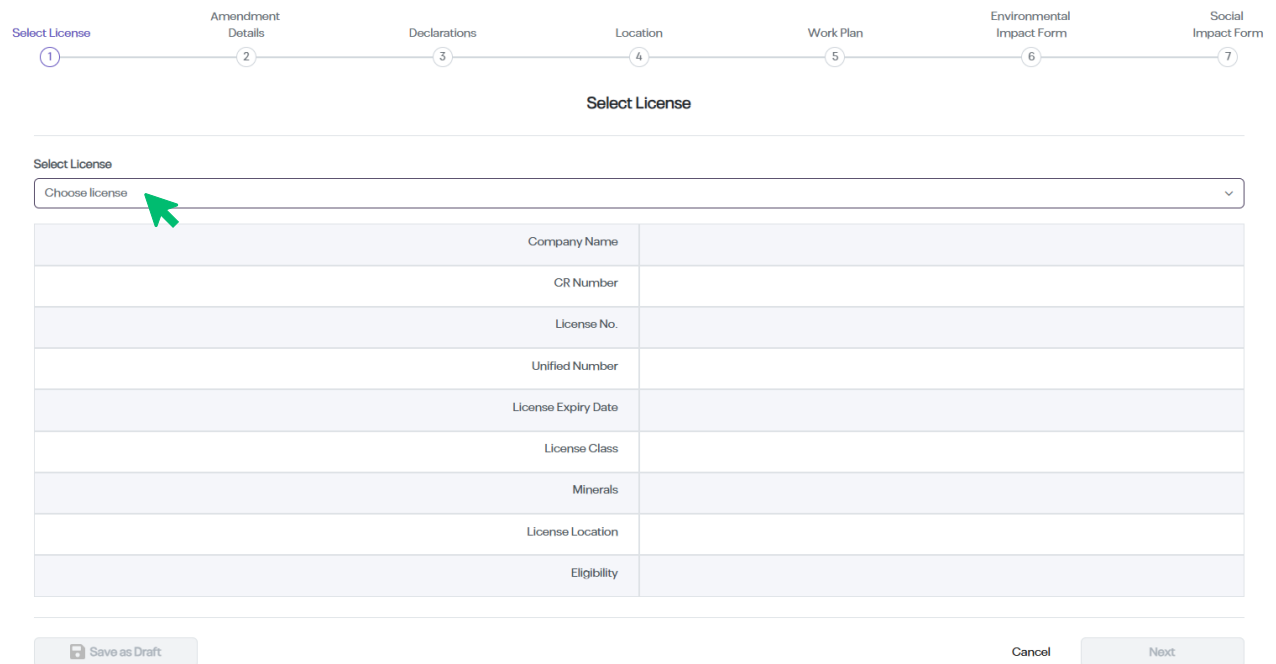
3. Click on "Exploration License".



4. Click on "Amend License".



5. Select the license you wish to amend from the menu.



6. Once the conditions outlined in "Validations" section are verified, you will be allowed to proceed to the next step.

Validations

<input checked="" type="checkbox"/>	Commercial register status is active
<input checked="" type="checkbox"/>	Company capital ≥ 100k SAR
<input checked="" type="checkbox"/>	Business activities include mining activities
<input checked="" type="checkbox"/>	There are no violations and fines on the Licensee
<input checked="" type="checkbox"/>	The License has not been terminated in the previous 3 years

7. After clicking "Next", "Amendment Details" page will appear. Select the type of amendment from the menu.

Amendment Details

1 Select License 2 Amendment Details 3 Declarations 4 Location 5 Work Plan 6 Environmental Impact Form 7 Social Impact Form

Amendment Type

Please select

If the amendment type "Minerals" is selected, choose from the available minerals or change the license category by clicking on "Update", then click "Next".

Amendment Details

1 Select License 2 Amendment Details 3 Declarations 4 Location 5 Work Plan 6 Environmental Impact Form 7 Social Impact Form

Amendment Type

Minerals

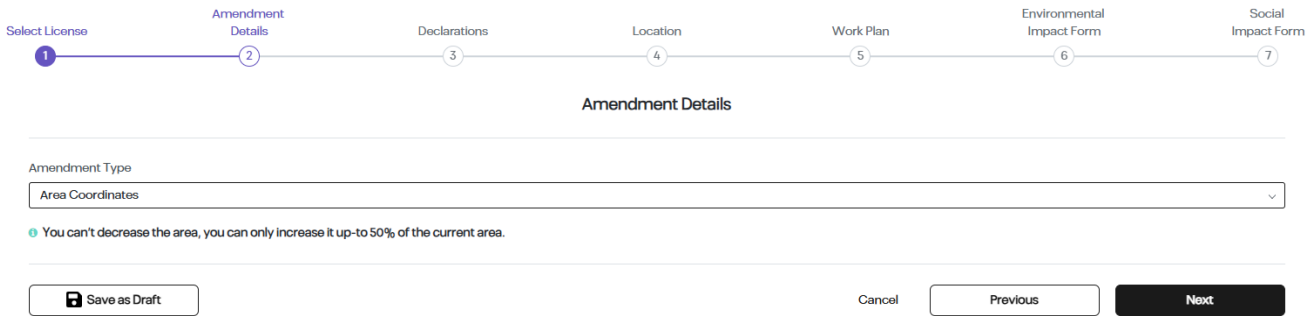
License Class

A

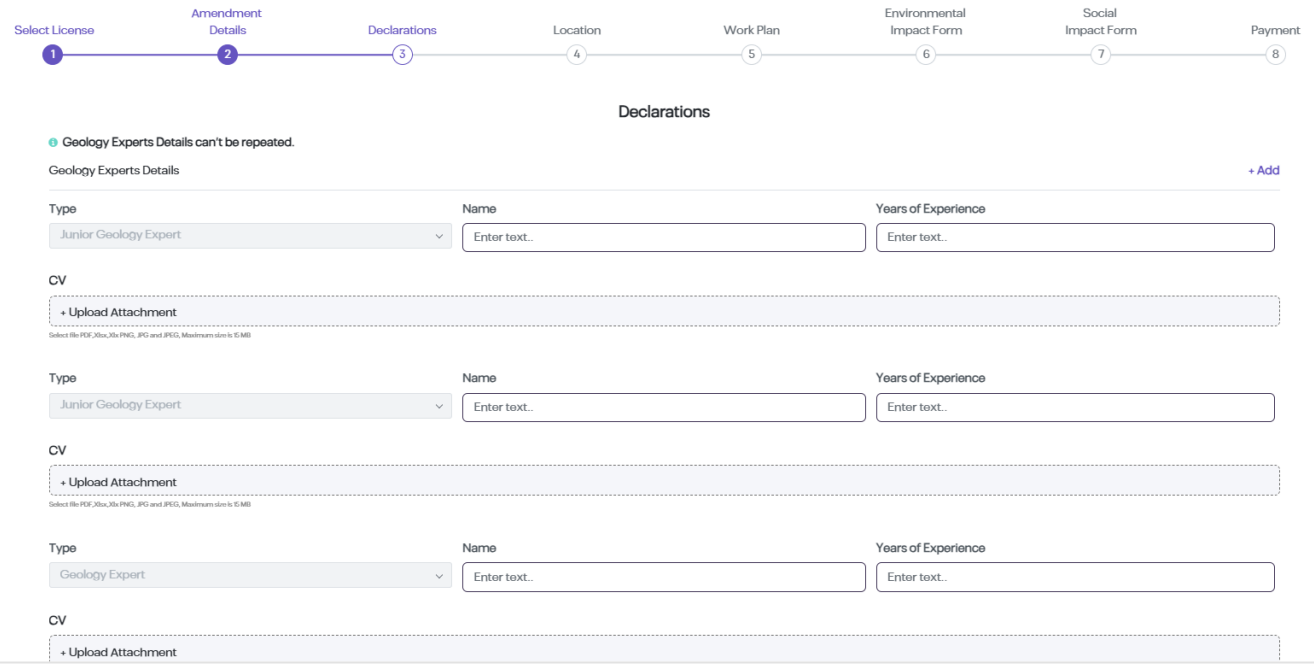
Minerals

Phosphates and Associated Minerals Quartz

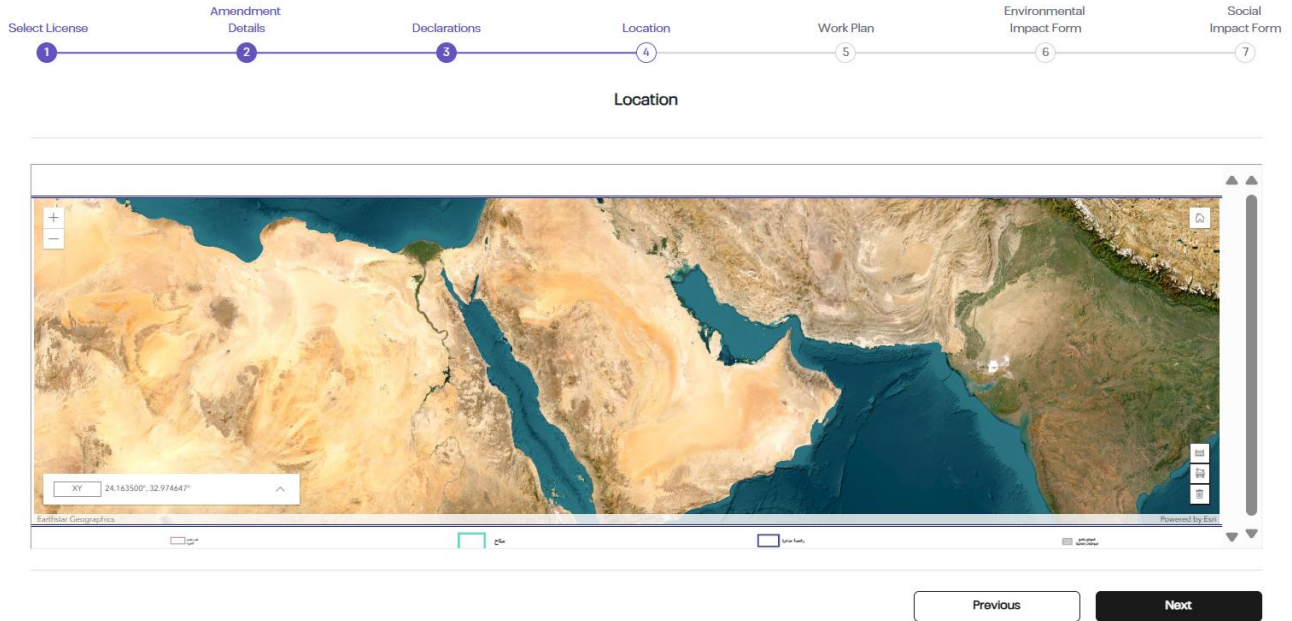
If the amendment type "Area Coordinates" is selected, simply click "Next".



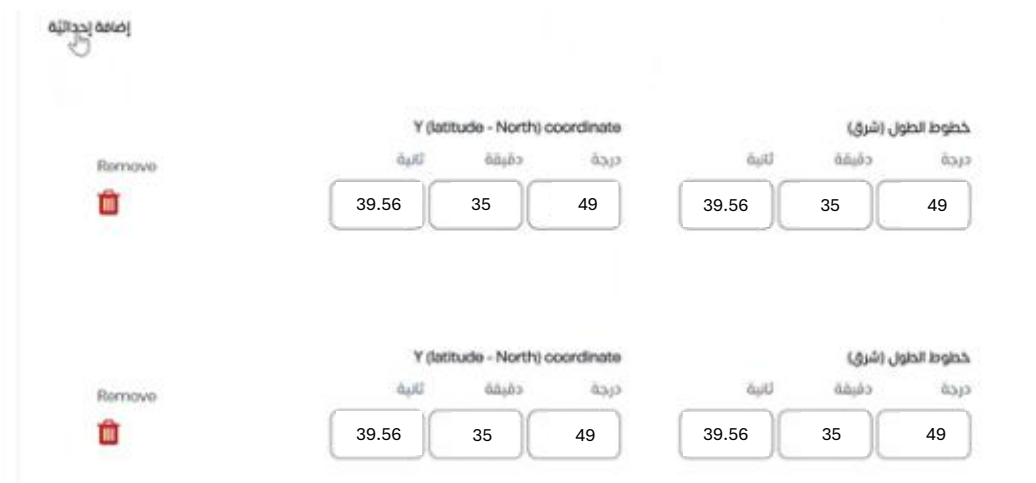
8. Next, "Declarations" page will appear. Confirm the declarations and fill in the fields related to geological experts, then click "Next".



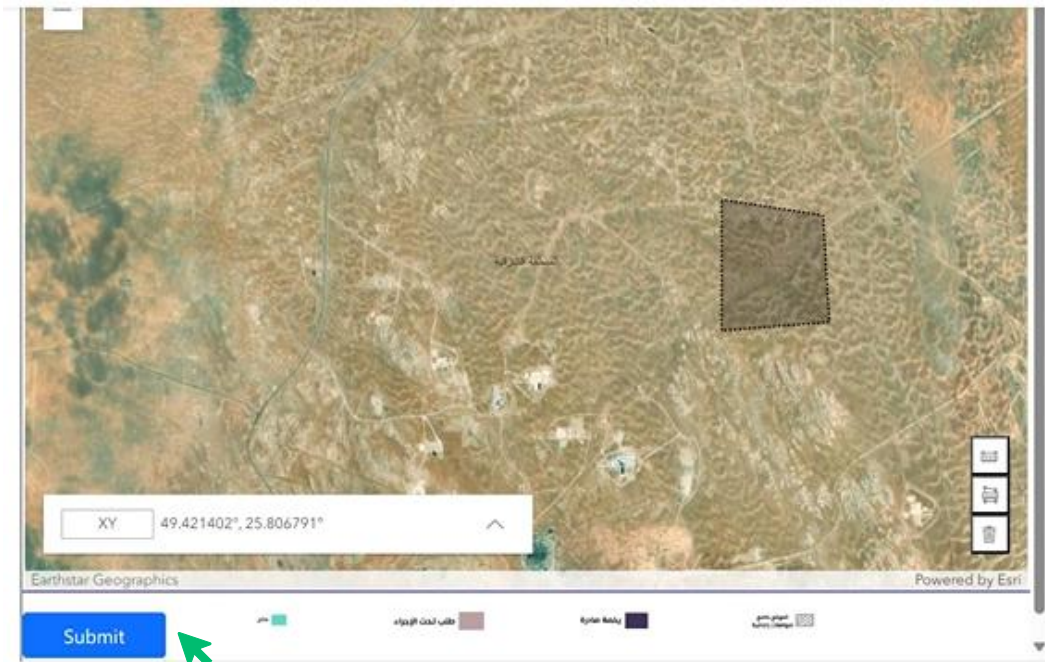
9. Afterward, "Location" page will appear. If the amendment type "Minerals" is selected, click "Next".



If you selected "Area Coordinates", the next page will allow you to add coordinates by clicking "Add Coordinate" to enter the area's coordinates, then click "View on Map".



Next, the location will be selected, and you will click "Submit", followed by clicking "Next".



10. On "Work Plan" page, enter the required details, attach the "Proof of Financial Capability", and click "Next".

Progress bar: 1 Select License, 2 Amendment Details, 3 Declarations, 4 Location, 5 Work Plan, 6 Environmental Impact Form, 7 Social Impact Form

Work Plan

1. Technical Justification

Technical Justification for Amending the Minerals

Describe the geological and technical Justification for amending the minerals list

Objective Of Exploration

Provide a summary of the objectives expected to be achieved in the period of exploration applied for

Details of Work Planned and Means of Achieving the Objectives of Exploration

Provide a summary of the main exploration activities anticipated

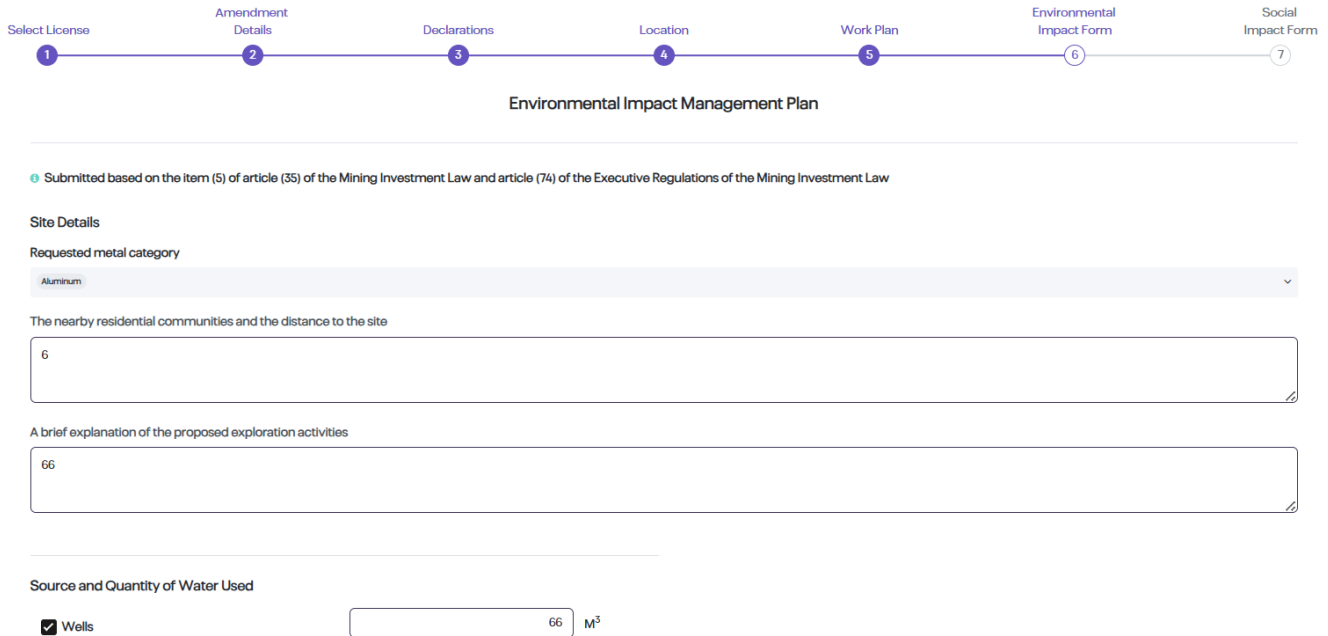
2. Spending Plan

Geological Studies

1. Preliminary Studies/Office Studies

Classify the Data:	Cost:	Type:	Cost:

11. Subsequently, "Environmental Impact Form" page will appear. Review the previously entered fields, then click "Next".



Submitted based on the item (5) of article (35) of the Mining Investment Law and article (74) of the Executive Regulations of the Mining Investment Law

Site Details

Requested metal category
Aluminum

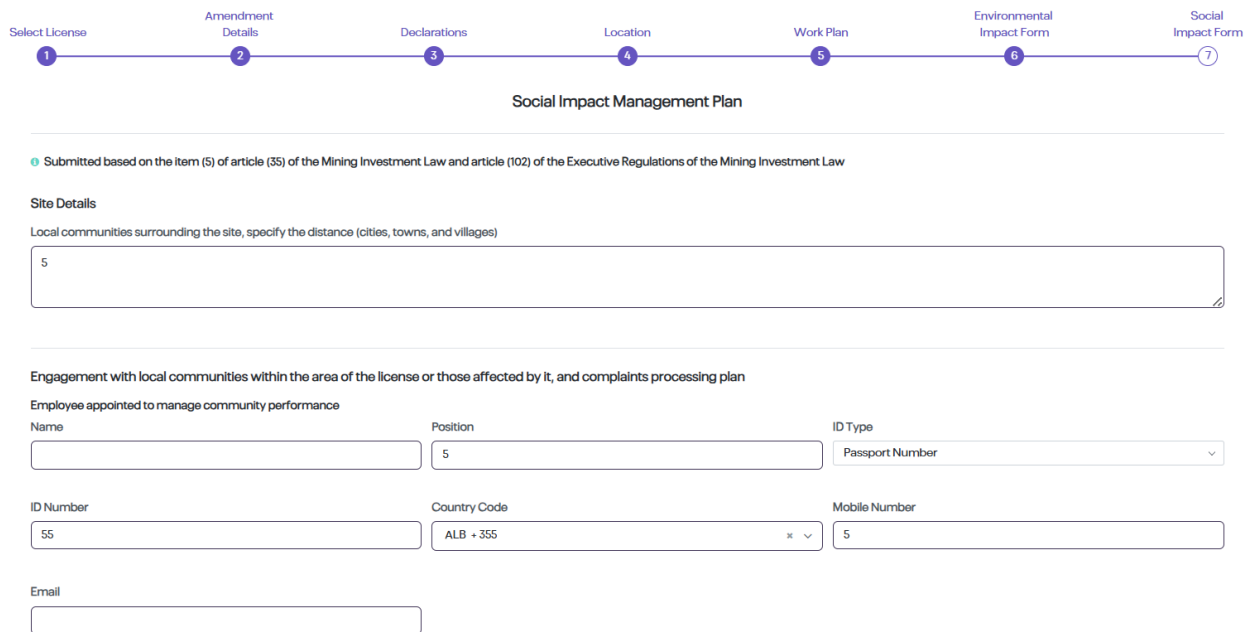
The nearby residential communities and the distance to the site
6

A brief explanation of the proposed exploration activities
66

Source and Quantity of Water Used

Wells M³

12. "Social Impact Form" page will follow. Review the previously entered fields, then click "Next".



Submitted based on the item (5) of article (35) of the Mining Investment Law and article (102) of the Executive Regulations of the Mining Investment Law

Site Details

Local communities surrounding the site, specify the distance (cities, towns, and villages)
5

Engagement with local communities within the area of the license or those affected by it, and complaints processing plan

Employee appointed to manage community performance

Name Position ID Type

ID Number Country Code Mobile Number

Email

If the amendment type "Area Coordinates" is selected, "Payment" page will appear to complete the amendment fee payment.

Payment


Dear Investor, Note that the application fee is non-refundable in case the application is rejected or canceled.


Accept Reject

Your request will be canceled if not paid within the next 7 days

5000 SAR Amendment Fee Payment

SADAD payment
Please use the payment reference number to pay through SADAD through your local bank.
Expires in 7 days



Reference number **202412305009** 

Payment still pending

Cancel Next

A confirmation message, "Your request has been successfully submitted", will appear.

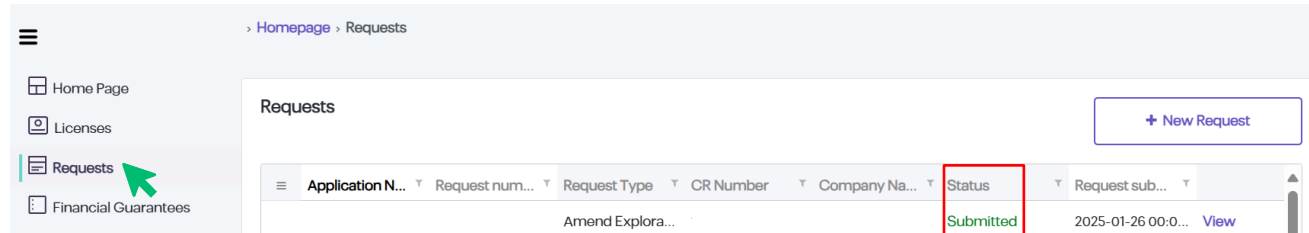


Your license amendment request will be automatically submitted after successful payment
The process of reflecting an invoice's payment status can take up to 15 minutes on Taadeen platform

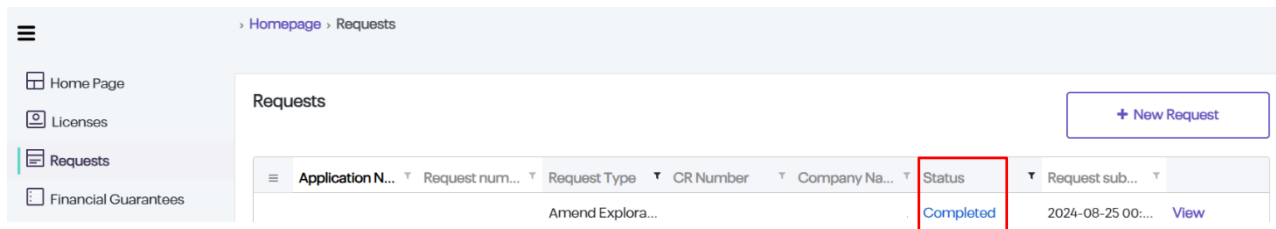
Application Number	
Company Name	
Submission Date	26-01-2025
Status	Submitted

[Back to home page](#)

The submitted request will be reviewed, and you can track its status under "Status" section in "Requests" menu.



If the request is approved, the status will update to "Completed".



Thank you.

