User Manual for Amending an Exploration License

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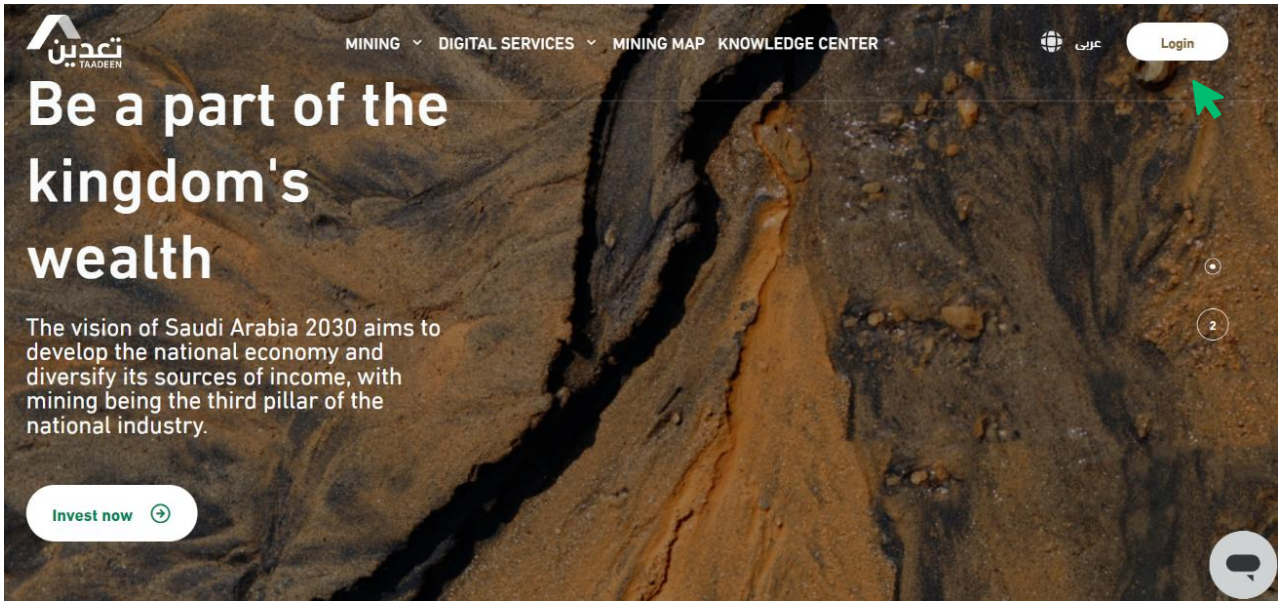
Service Description:

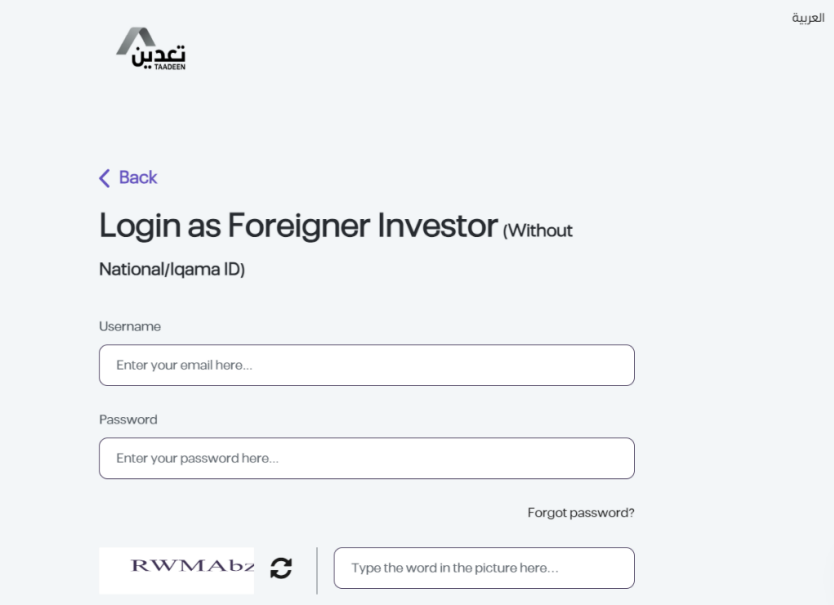
This service allows investors to modify the minerals or partially adjust the boundaries and coordinates of an active license, in accordance with the applicable terms and conditions.

Steps to Access the Service:

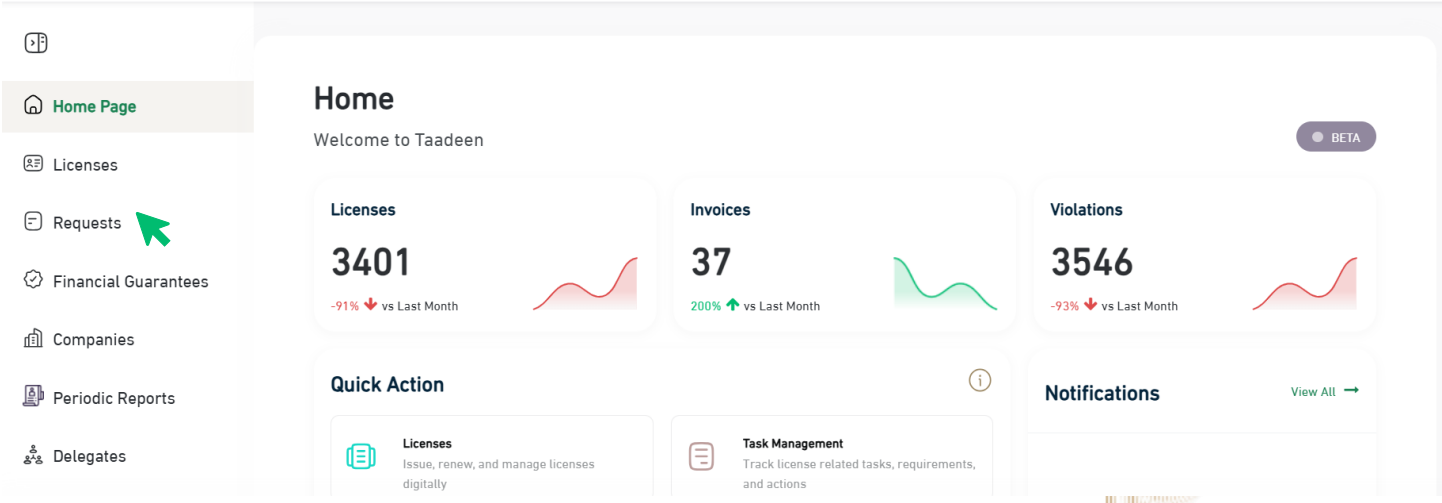
1. Visit Taadeen Platform and click on Login button.



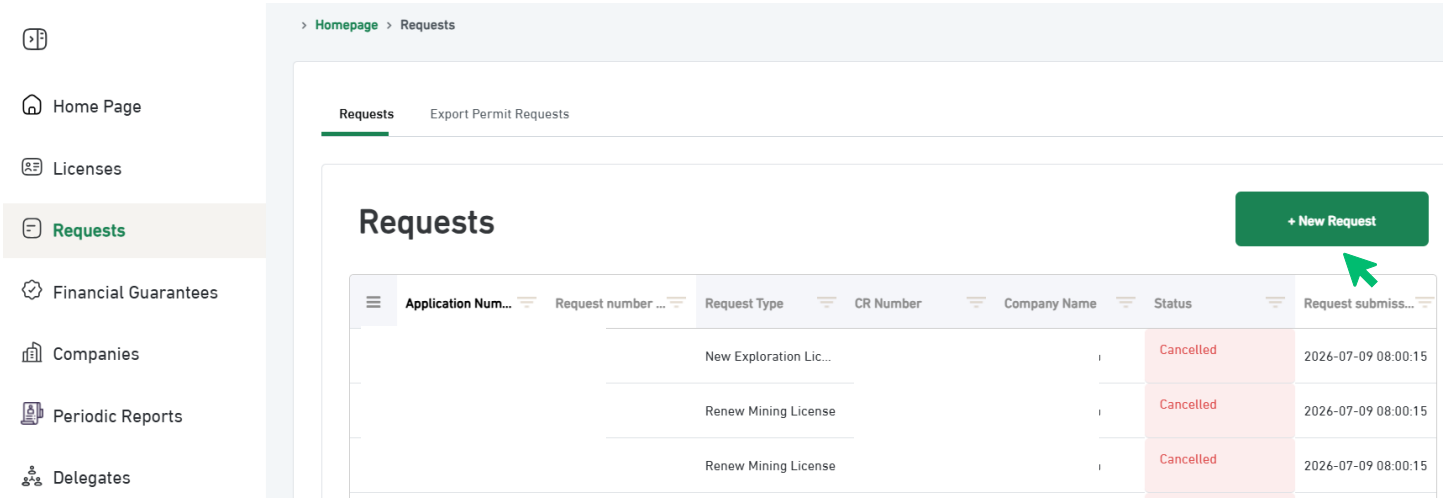
2. Log in to your account.



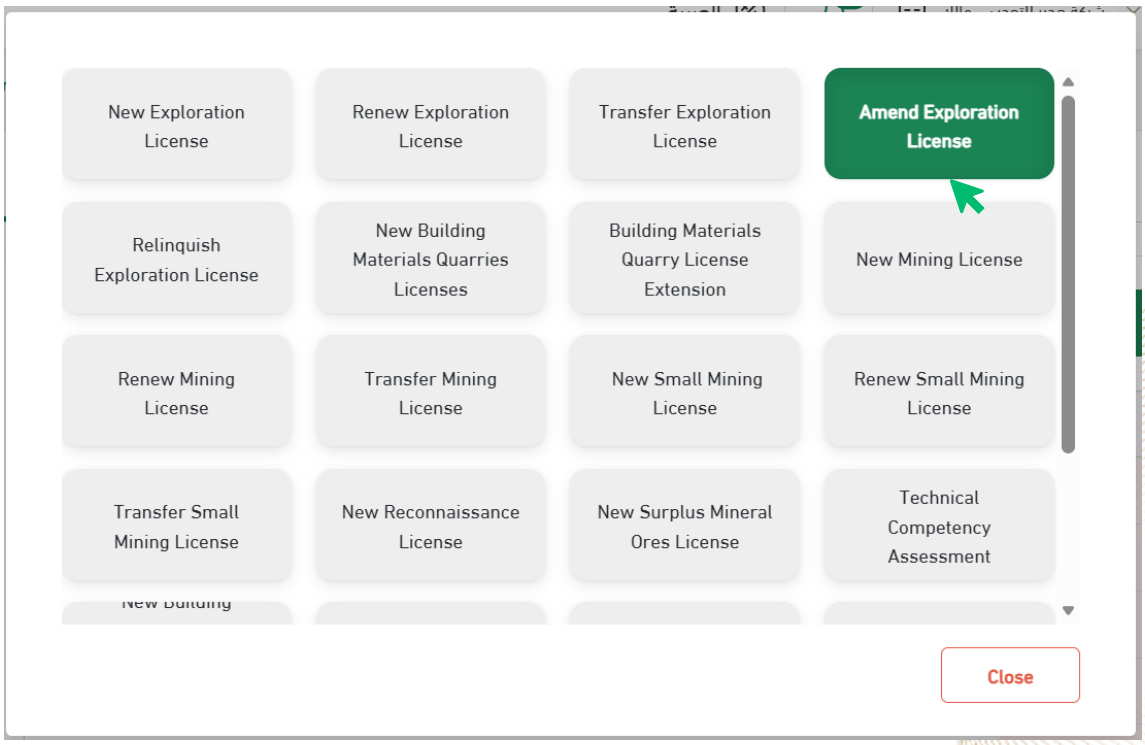
3. Click on "**Requests**".



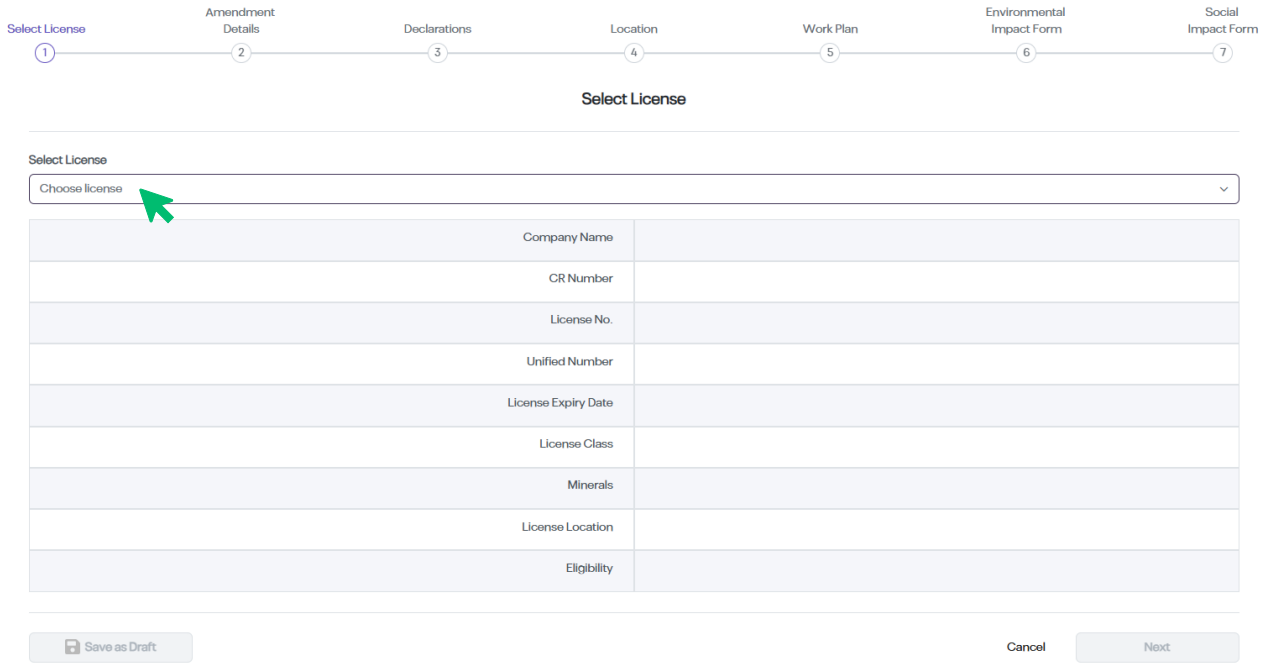
4. Click on "**New Request**".



5. Then click on "**Amend Exploration License**".

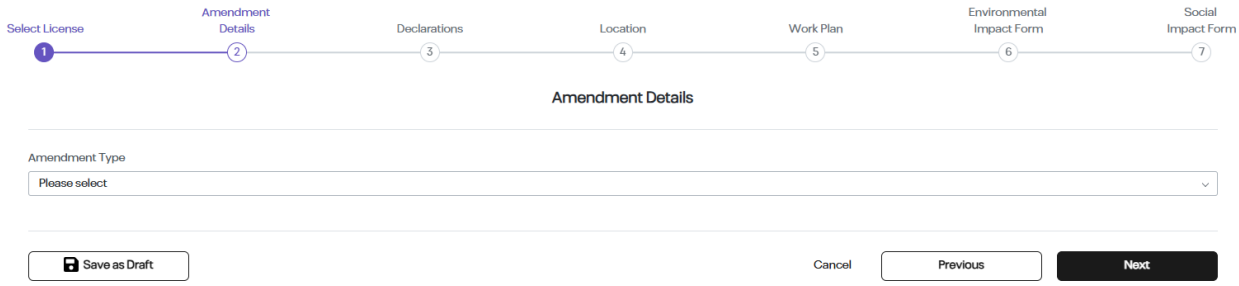


6. Select the license you wish to amend from the menu.

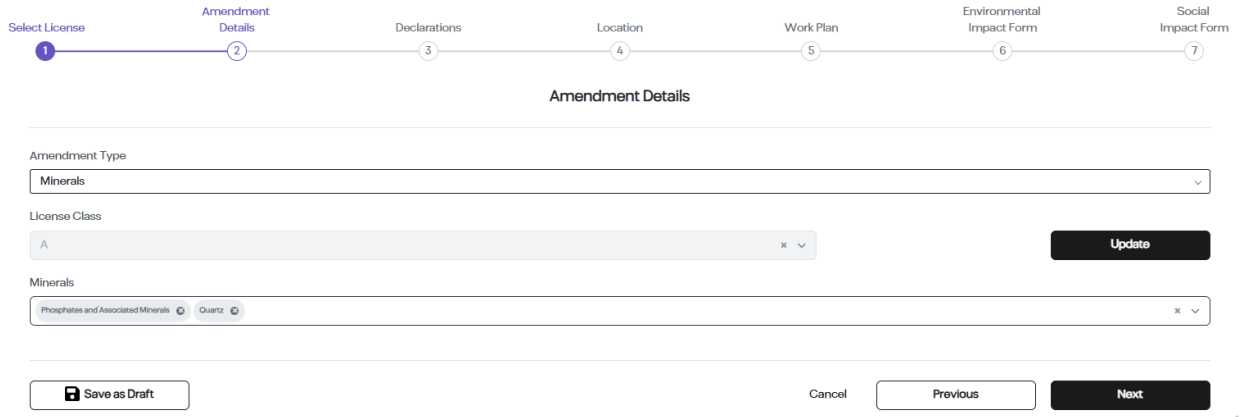


7. Once the conditions outlined in "Validations" section are verified, you will be allowed to proceed to the next step.

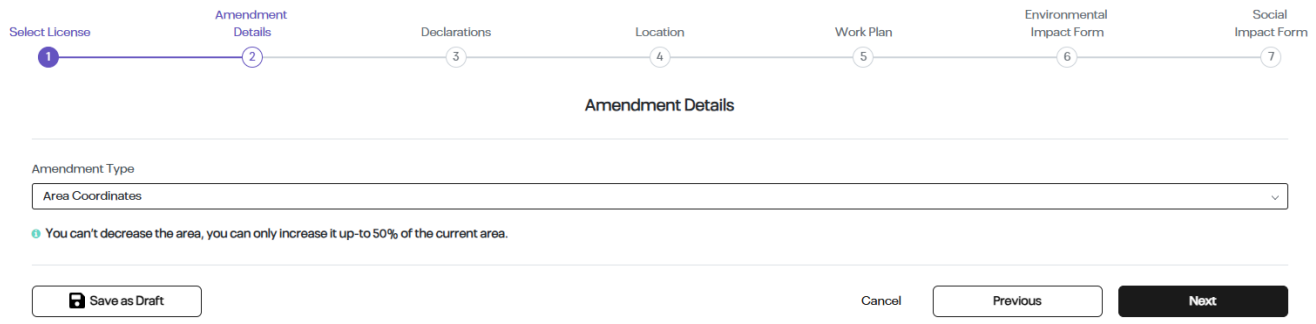
8. After clicking "Next", "Amendment Details" page will appear. Select the type of amendment from the menu.



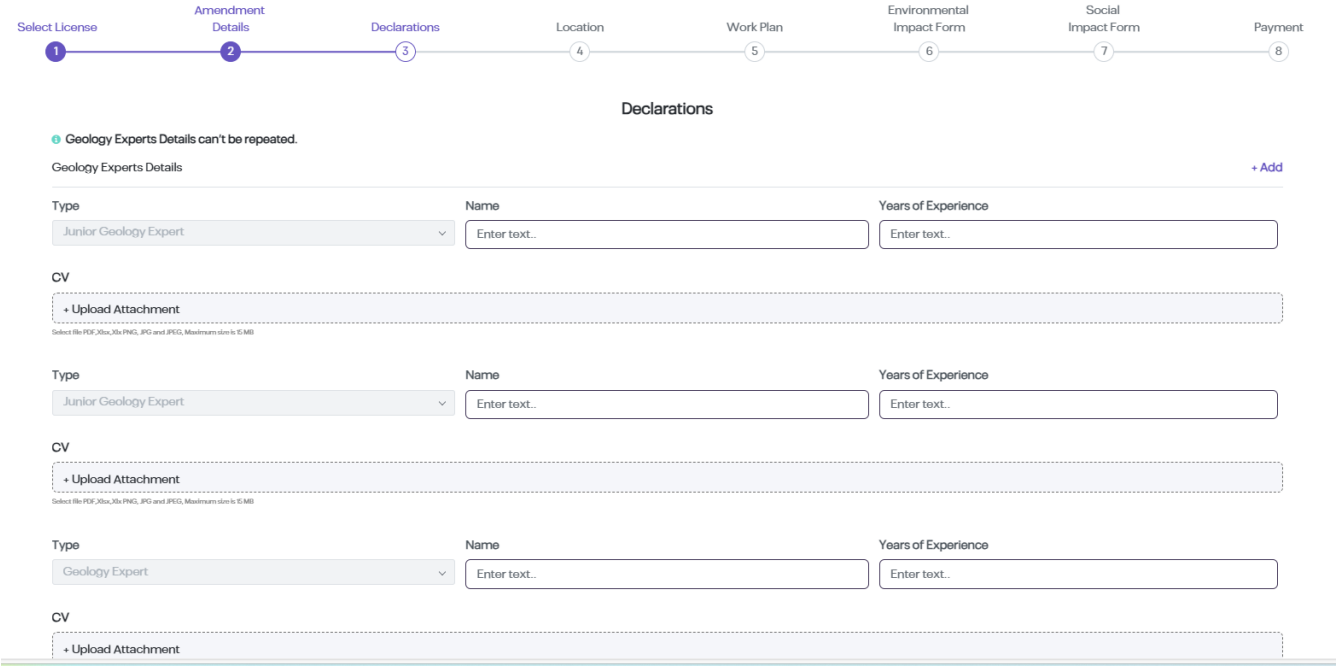
If the amendment type "Minerals" is selected, choose from the available minerals or change the license category by clicking on "Update", then click "Next".



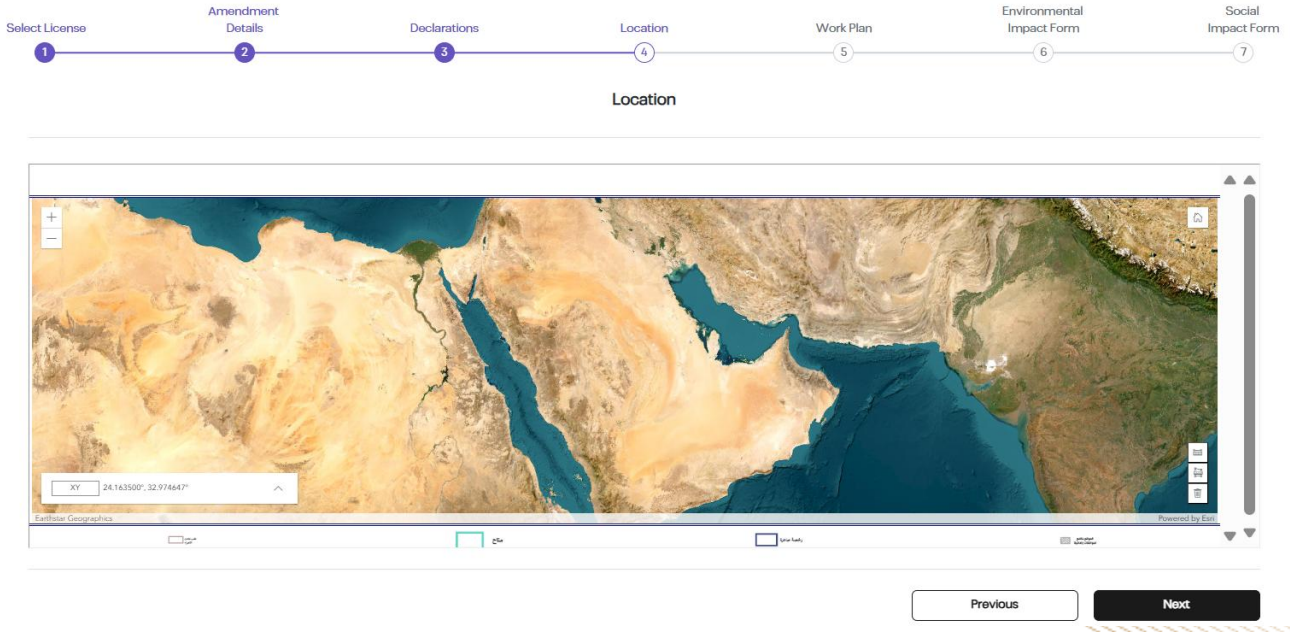
If the amendment type "Area Coordinates" is selected, simply click "Next".



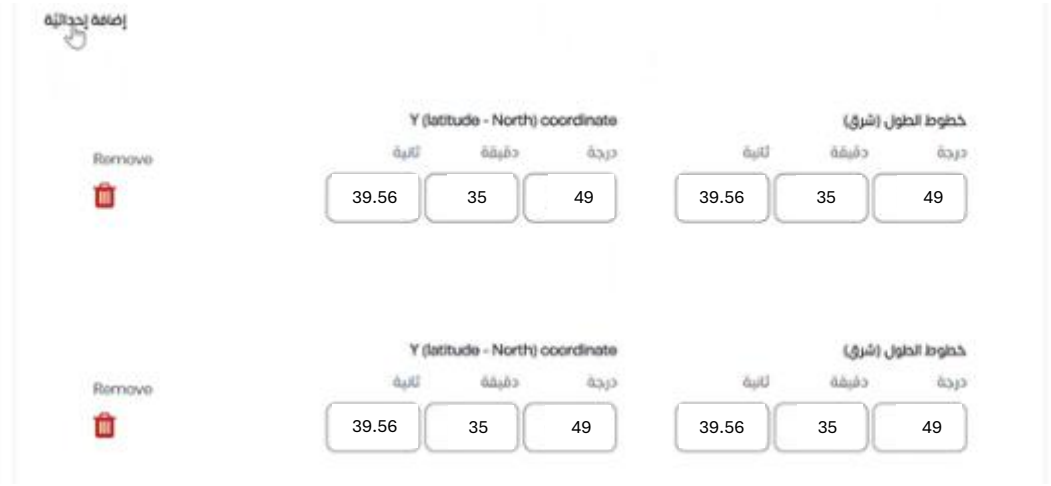
9. Next, "Declarations" page will appear. Confirm the declarations and fill in the fields related to geological experts, then click "Next".



10. Afterward, "Location" page will appear. If the amendment type "Minerals" is selected, click "Next".

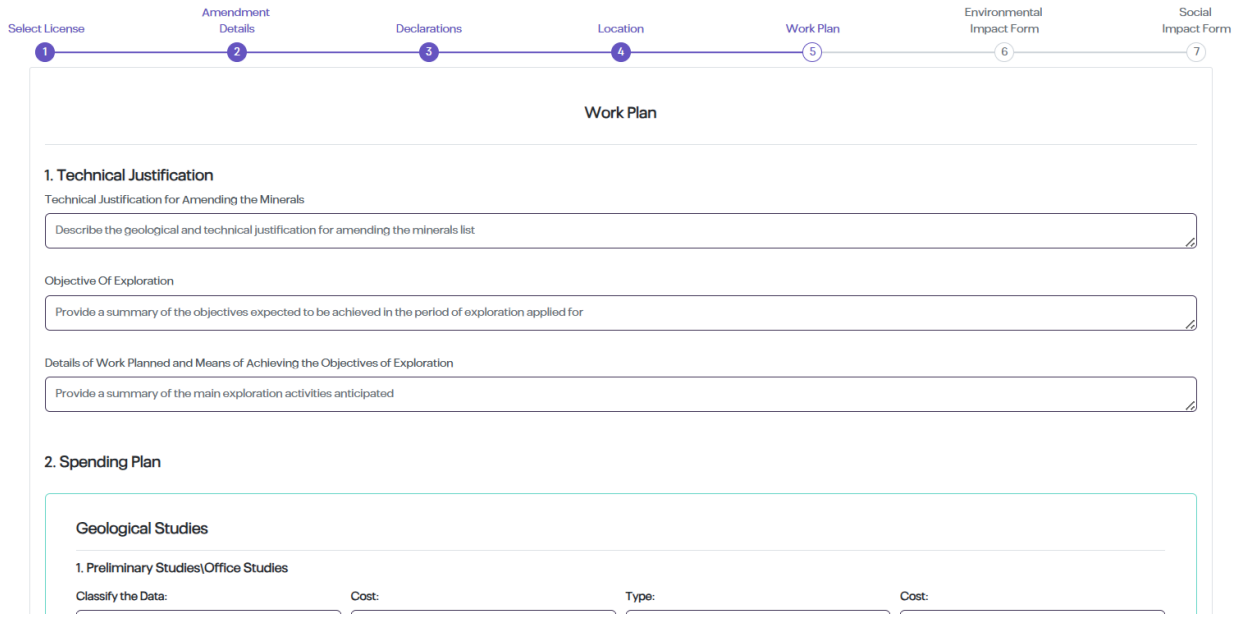


If you selected "Area Coordinates", the next page will allow you to add coordinates by clicking "Add Coordinate" to enter the area's coordinates, then click "View on Map".

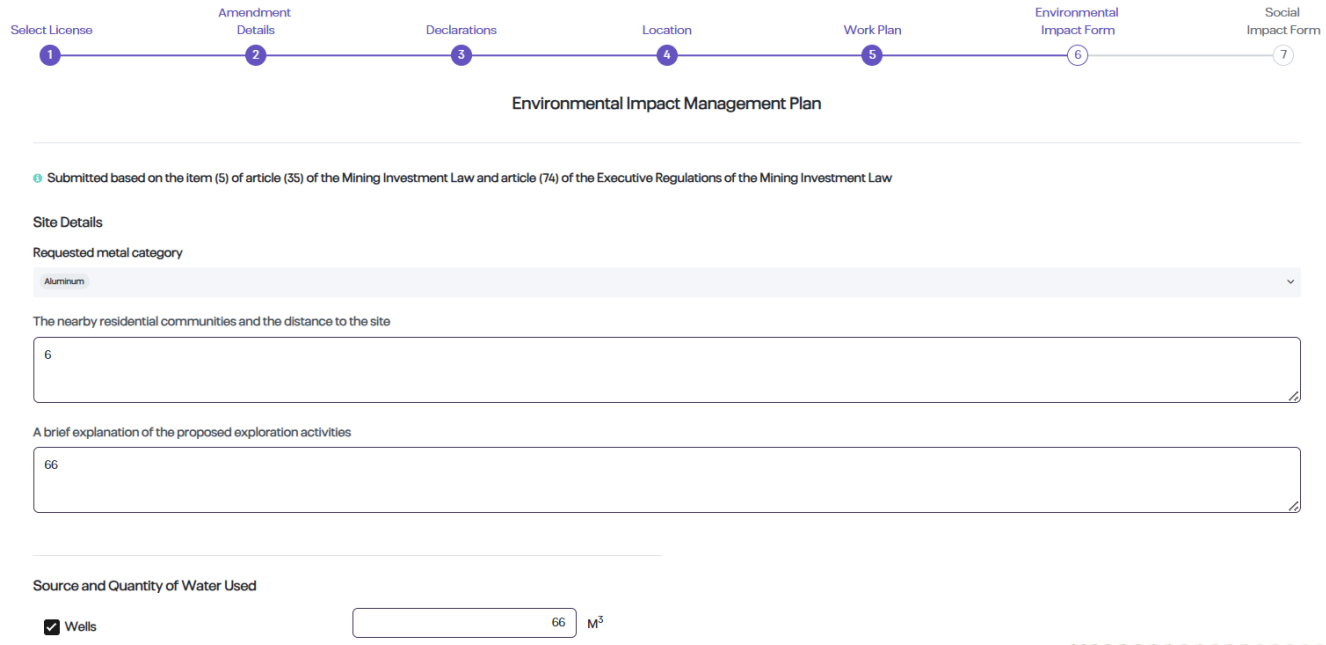


Next, the location will be selected, and you will click "Submit", followed by clicking "Next".

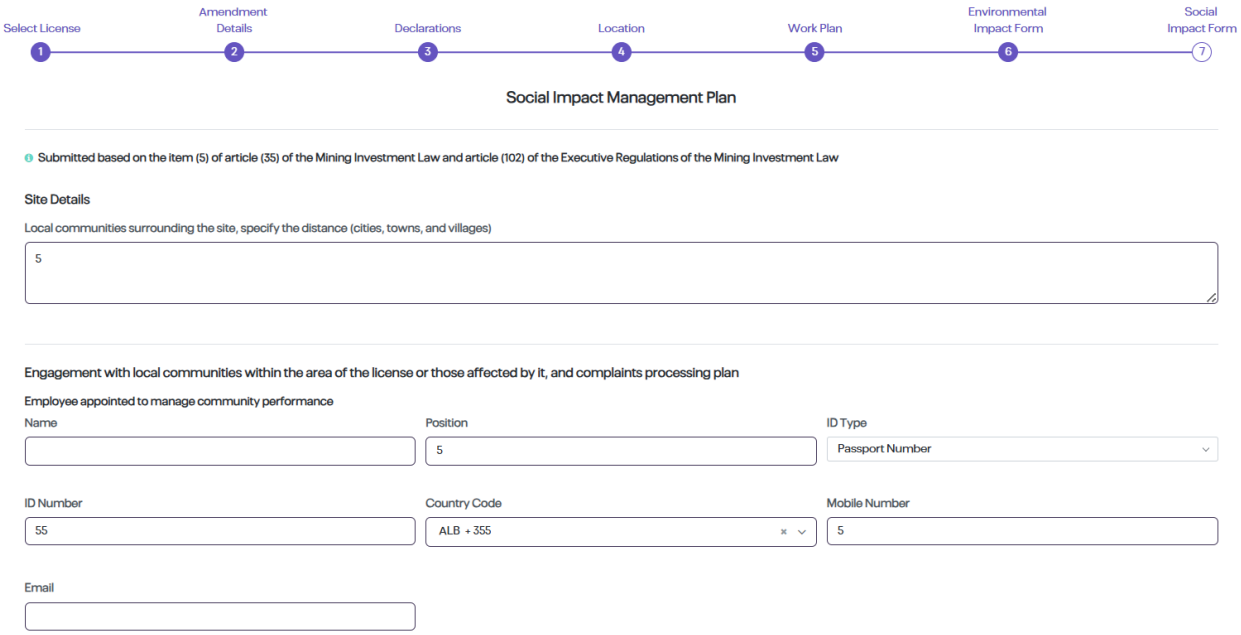
11. On "Work Plan" page, enter the required details, attach the "Proof of Financial Capability", and click "Next".



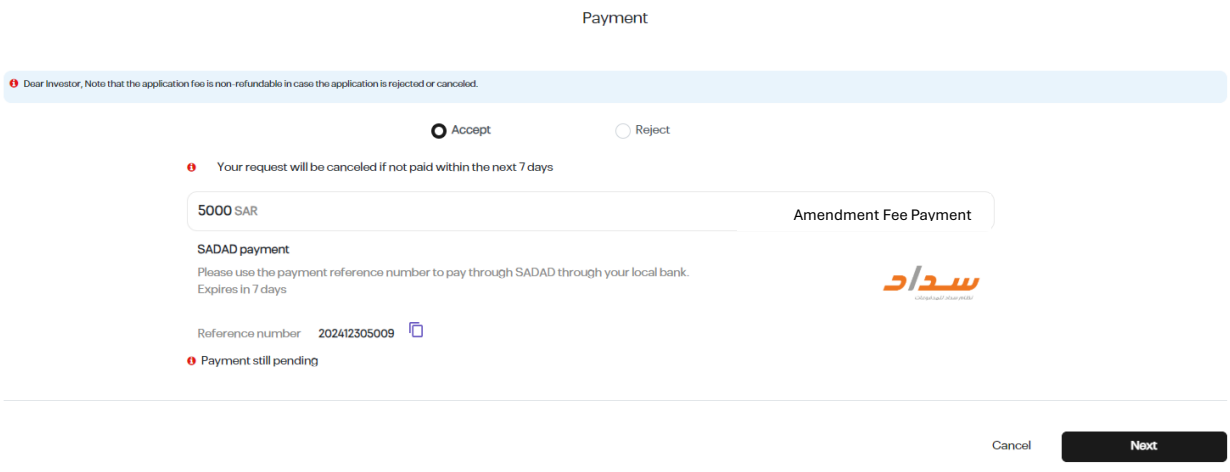
12. Subsequently, "Environmental Impact Form" page will appear. Review the previously entered fields, then click "Next".



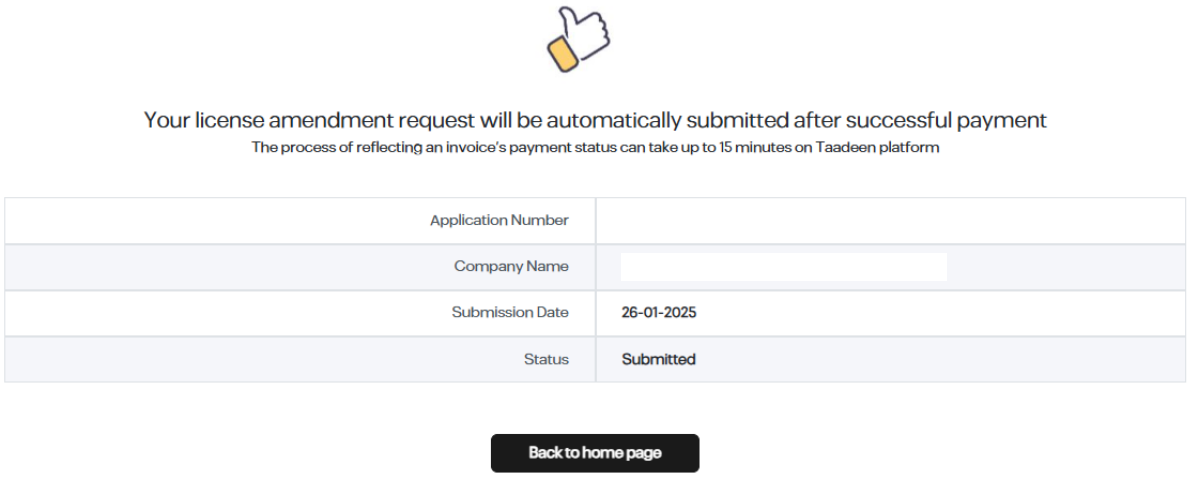
13. "Social Impact Form" page will follow. Review the previously entered fields, then click "Next".



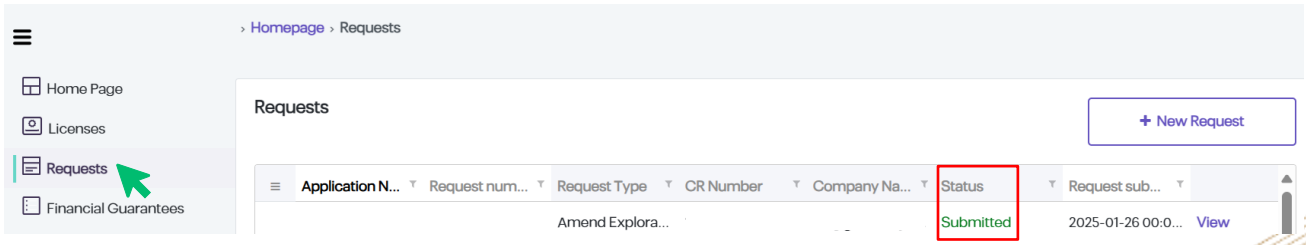
If the amendment type "Area Coordinates" is selected, "Payment" page will appear to complete the amendment fee payment.



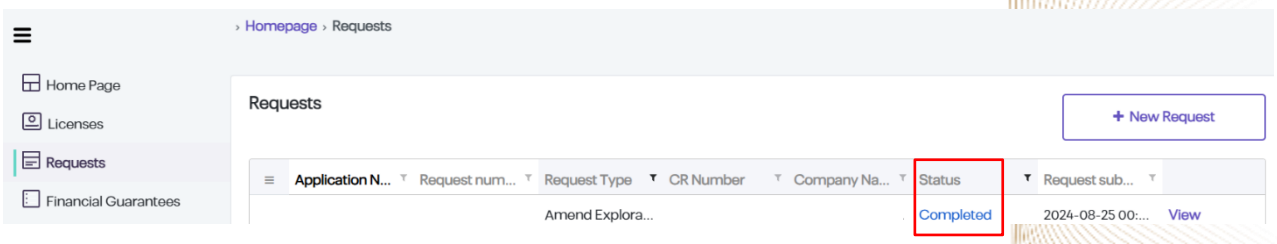
A confirmation message, "Your request has been successfully submitted", will appear.



The submitted request will be reviewed, and you can track its status under "Status" section in "Requests" menu.



If the request is approved, the status will update to "Completed".



Thank you.