

# User Manual for Individual Registration



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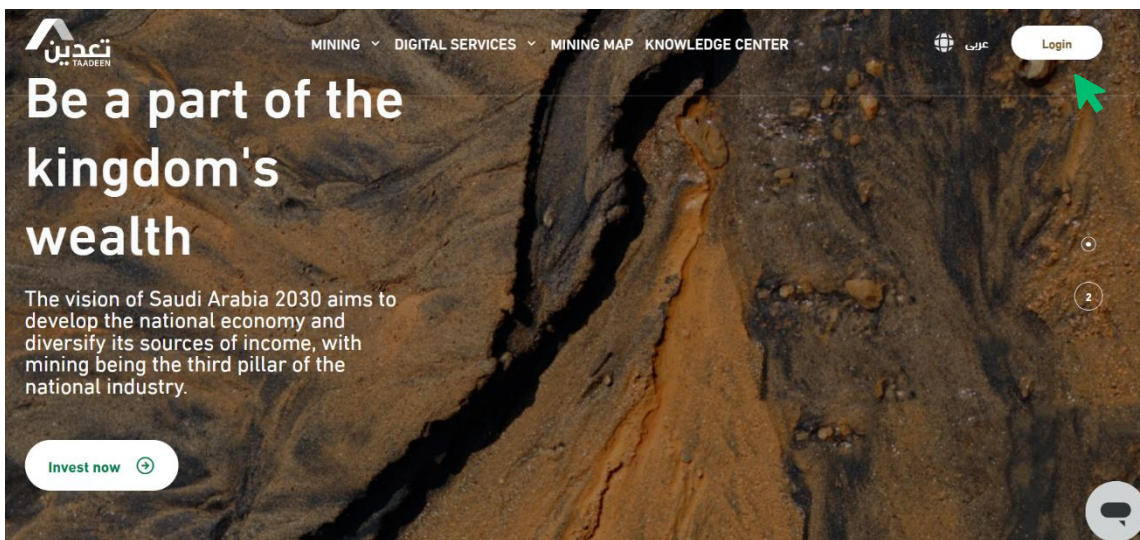
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### Service Description:

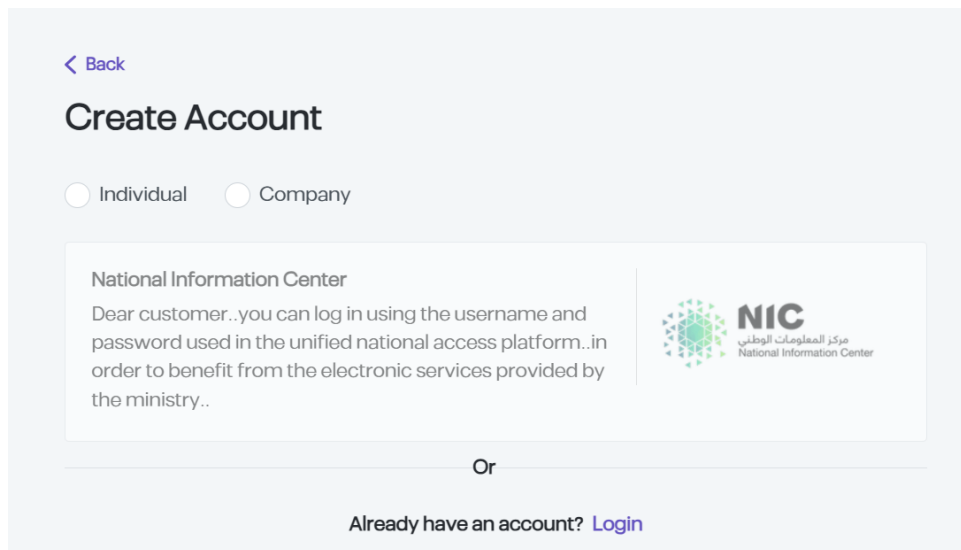
A service that enables the investor (individual) to create a new account on Taadeen Platform.

### Steps to Access the Service:

1. Visit Taadeen Platform [Taadeen](https://www.taadeen.gov.sa) and click on "Login" option.



2. Choose "Individual" then login to "National Information Center".




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## Create Account

☐ Individual ☐ Company

**National Information Center**

Dear customer..you can log in using the username and password used in the unified national access platform..in order to benefit from the electronic services provided by the ministry..

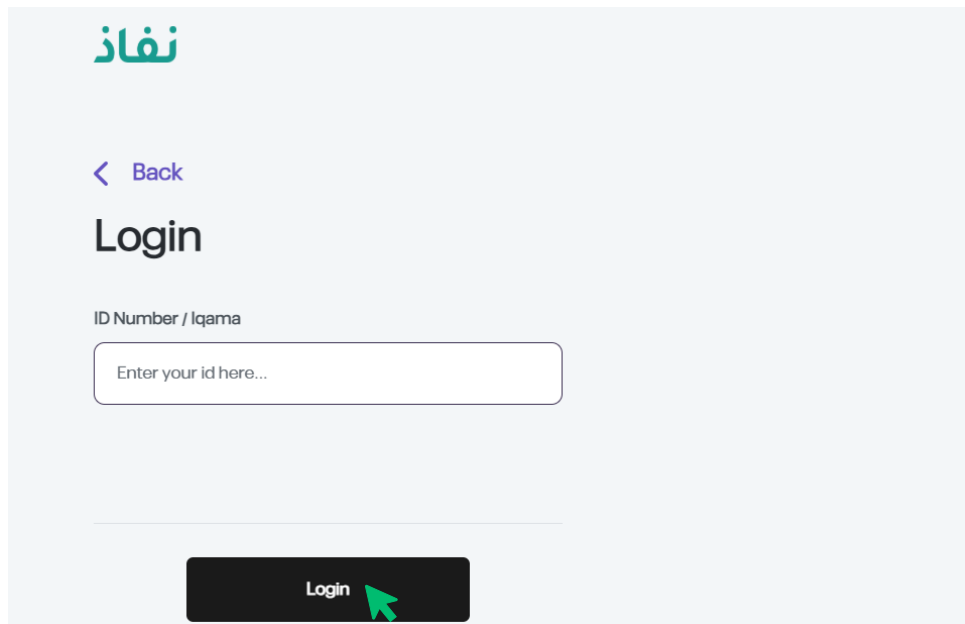


**NIC**  
مركز المعلومات الوطني  
National Information Center

Or

Already have an account? [Login](#)

3. Enter your ID Number / Iqama then open Nafath.



**نفاذ**

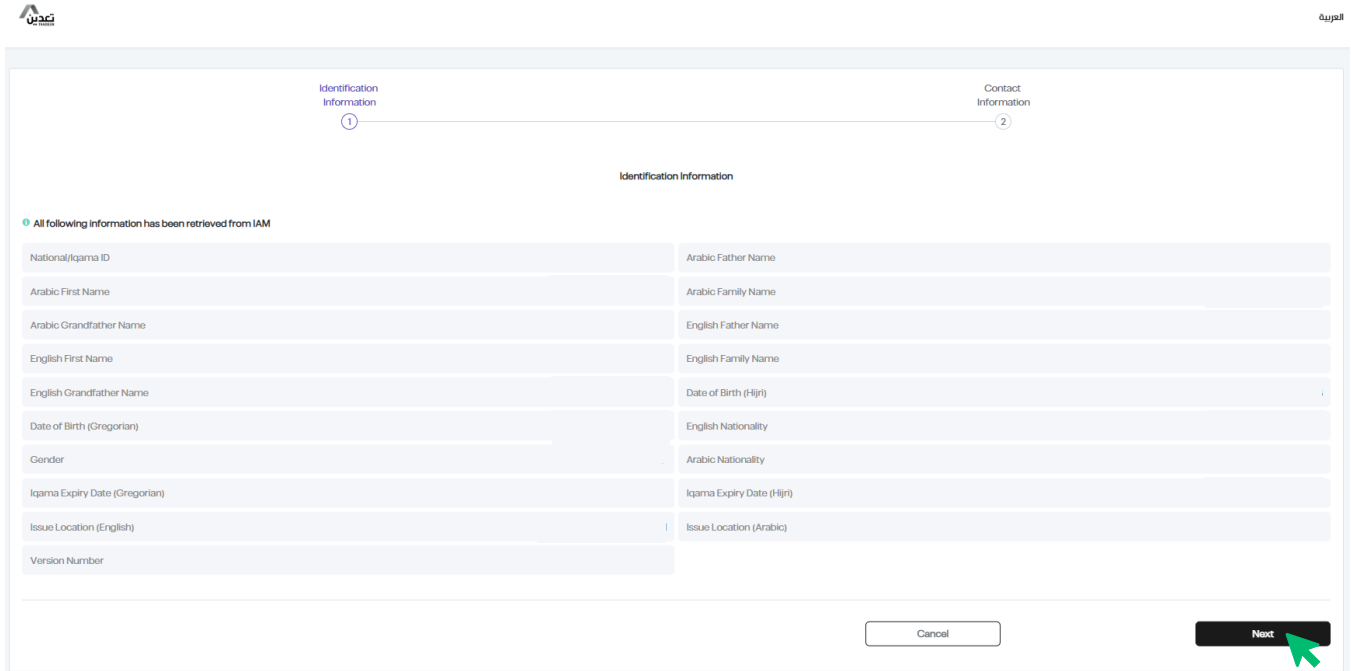
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## Login

ID Number / Iqama

Login

You will then proceed to screen "Identification Information" to read only, then click on "Next" button.

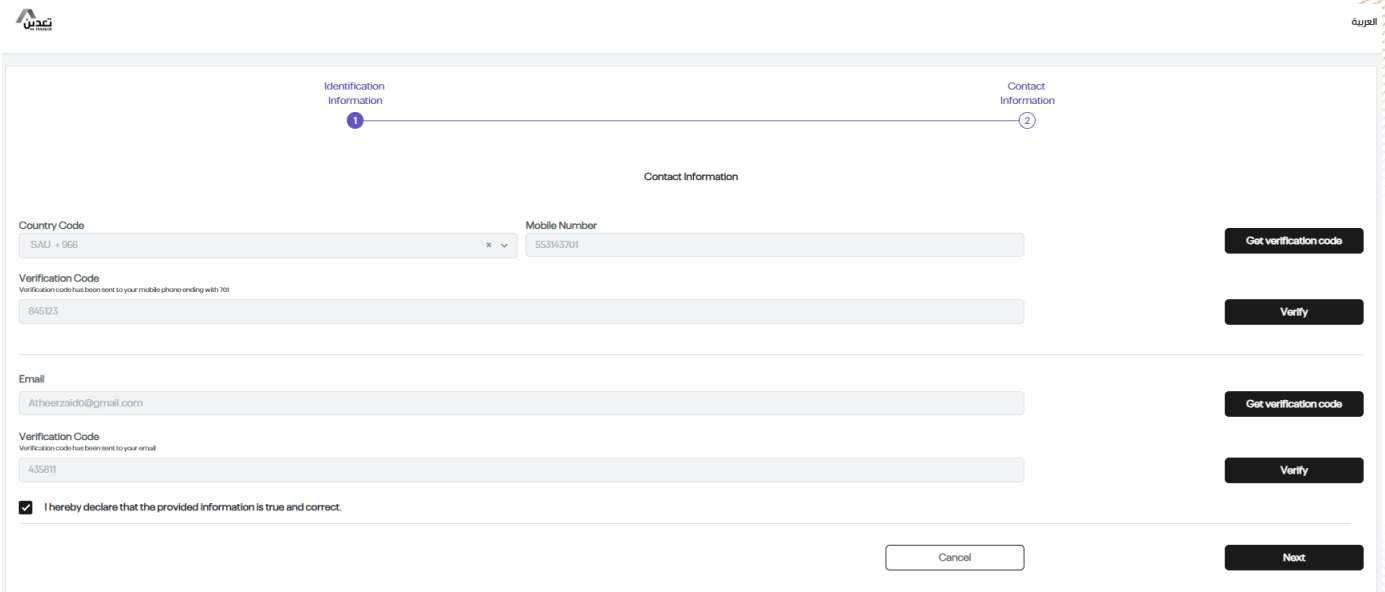


The screenshot shows the "Identification Information" screen. At the top, there is a progress bar with two steps: "Identification Information" (1) and "Contact Information" (2). The main heading is "Identification Information". Below it, a message states: "All following information has been retrieved from IAM". A table displays the retrieved information:

National/Iqama ID	Arabic Father Name
Arabic First Name	Arabic Family Name
Arabic Grandfather Name	English Father Name
English First Name	English Family Name
English Grandfather Name	Date of Birth (Hijri)
Date of Birth (Gregorian)	English Nationality
Gender	Arabic Nationality
Iqama Expiry Date (Gregorian)	Iqama Expiry Date (Hijri)
Issue Location (English)	Issue Location (Arabic)
Version Number	

At the bottom right, there are two buttons: "Cancel" and "Next". A green arrow points to the "Next" button.

4. Enter the "Mobile Number" and "Email" then "Approval of the declaration".



The screenshot shows the "Contact Information" screen. At the top, there is a progress bar with two steps: "Identification Information" (1) and "Contact Information" (2). The main heading is "Contact Information". Below it, there are two sections for verification:

**Mobile Number:** Country Code (SAU + 966) and Mobile Number (553943701). A button "Get verification code" is next to it.

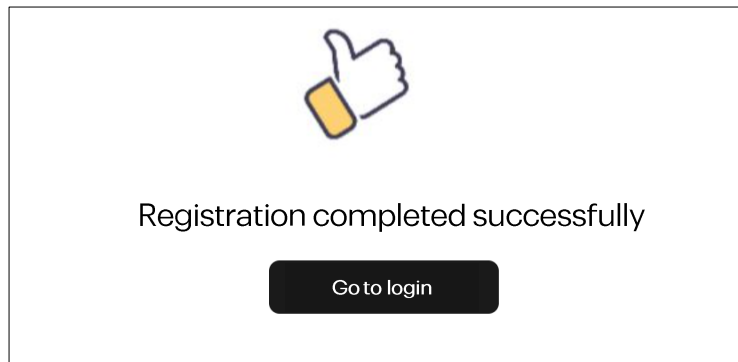
**Verification Code:** Verification code has been sent to your mobile phone ending with 761. The code entered is 845123. A button "Verify" is next to it.

**Email:** Email (Atheerzaido@gmail.com). A button "Get verification code" is next to it.

**Verification Code:** Verification code has been sent to your email. The code entered is 435811. A button "Verify" is next to it.

At the bottom, there is a checkbox labeled "I hereby declare that the provided information is true and correct." which is checked. Below it are "Cancel" and "Next" buttons.

Then a message will appear "Registration completed successfully".



# Thank you