

# User Manual for Amending an Exploration License





## Contents

| Service Description:         | 3 |
|------------------------------|---|
| Steps to Access the Service: | 3 |

2



#### Service Description:

This service allows investors to modify the minerals or partially adjust the boundaries and coordinates of an active license, in accordance with the applicable terms and conditions.

#### Steps to Access the Service:

1. Visit <u>Taadeen Platform</u> and click on Login button.





2. Log in to your account.

| تعدين المعدي              |                                   |
|---------------------------|-----------------------------------|
|                           |                                   |
| K Back                    |                                   |
| Login as For              | reigner Investor (Without         |
| National/Iqama ID)        |                                   |
| Username                  |                                   |
| Enter your email here     |                                   |
| Password                  |                                   |
| Enter your password here. |                                   |
|                           | Forgot password?                  |
| RWMAbz                    | Type the word in the picture here |

3. Click on "Exploration License".





Cance

4. Click on "Amend License".

| ≡                    | Services Section                                  |                                   |   |  |  |  |  |  |
|----------------------|---|-----------------------------------|---|--|--|--|--|--|
| Home Page            |   |                                   |   |  |  |  |  |  |
| Licenses             | *   | 2.3                               | <b>~</b>  |  |  |  |  |  |
| Requests             | New License                                       | Renew License                     | Transfer License                                      | Amend License                                      |  |  |  |  |
| Financial Guarantees | Obtain a license for a specific geographical area | Extend or renew existing licenses | Transfer existing license rights and obligations to a | Make modifications or update and add activities to |  |  |  |  |
| Companies            | ,           |                                   | qualified company in accordance with the              | the existing licenses                              |  |  |  |  |
| Periodic Reports     |   |                                   | regulations   |  |  |  |  |  |

## 5. Select the license you wish to amend from the menu.

| Select License | Amendment<br>Details | Declarations | Location        | Work Plan | Environmental<br>Impact Form | Social<br>Impact Form |
|----------------|----------------------|--------------|-----------------|-----------|------------------------------|-----------------------|
| (1)            | 2                    | 3            | 4               | 5         | 6                            | 7                     |
|                |                      |              | Select License  |           |                              |                       |
| O-last linear  |                      |              |                 |           |                              |                       |
| Choose license |                      |              |                 |           |                              | ~                     |
|                |                      |              |                 |           |                              |                       |
|                |                      | Co           | ompany Name     |           |                              |                       |
|                |                      |              | CR Number       |           |                              |                       |
|                |                      |              | License No.     |           |                              |                       |
|                |                      | U            | nified Number   |           |                              |                       |
|                |                      | Licen        | ise Expiry Date |           |                              |                       |
|                |                      |              | License Class   |           |                              |                       |
|                |                      |              | Minerals        |           |                              |                       |
|                |                      | Lic          | cense Location  |           |                              |                       |
|                |                      |              | Eligibility     |           |                              |                       |
|                |                      |              |                 |           |                              |                       |

Save as Draft



6. Once the conditions outlined in "Validations" section are verified, you will be allowed to proceed to the next step.

| Validati | ions  |        |      |
|----------|---|--------|------|
| ۲        | Commercial register status is active                        |        |      |
| ۲        | Company capital ≥ 100k SAR                                  |        |      |
| ۲        | Business activities include mining activities               |        |      |
| ۲        | There are no violations and fines on the Licensee           |        |      |
| ۲        | The License has not been terminated in the previous 3 years |        |      |
|          |   |        |      |
|          | Save as Draft   | Cancel | Next |

7. After clicking "Next", "Amendment Details" page will appear. Select the type of amendment from the menu.

| Select License                  | Amendment<br>Details<br>2 | Declarations<br>3 | Location          | Work Plan | Environmental<br>Impact Form<br>6 | Social<br>Impact Form<br>7 |
|---------------------------------|---------------------------|-------------------|-------------------|-----------|-----------------------------------|----------------------------|
|                                 |                           |                   | Amendment Details |           |                                   |                            |
| Amendment Type<br>Please select |                           |                   |                   |           |                                   | ~                          |
| Save as Draf                    | t                         |                   |                   | Cancel    | Previous                          | Next                       |

If the amendment type "Minerals" is selected, choose from the available minerals or change the license category by clicking on "Update", then click "Next".

| lect License                     | Details        | Declarations | Location          | Work Plan | Impact Form | Impact Form |
|----------------------------------|----------------|--------------|-------------------|-----------|-------------|-------------|
| 0                                | 2              | 3            | 4                 | 5         | 6           | 7           |
|                                  |                |              | Amendment Details |           |             |             |
| Amendment Type                   |                |              |                   |           |             |             |
| Minerals                         |                |              |                   |           |             | ~           |
| icense Class                     |                |              |                   |           |             |             |
| A                                |                |              |                   | × ~       |             | Update      |
| /inerals                         |                |              |                   |           |             |             |
| Phosphates and Associated Minera | als 🕲 Quartz 🕲 |              |                   |           |             | ж ~         |
|                                  |                |              |                   |           |             |             |
|                                  |                |              |                   | _         |             |             |
| Save as Draft                    |                |              |                   | Cancel    | Previous    | Next        |
|                                  |                |              |                   |           |             |             |
|                                  |                |              |                   |           |             |             |
|                                  |                |              |                   |           |             |             |



#### If the amendment type "Area Coordinates" is selected, simply click "Next".

| Select License                  | Amendment<br>Details                  | Declarations 3                | Location(4)       | Work Plan | Environmental<br>Impact Form<br>6 | Social<br>Impact Form<br>7 |
|---------------------------------|---------------------------------------|-------------------------------|-------------------|-----------|-----------------------------------|----------------------------|
|                                 |                                       |                               | Amendment Details |           |                                   |                            |
| Amendment Type Area Coordinates |                                       |                               |                   |           |                                   | ×                          |
|                                 | the area, you can only increase it up | o-to 50% of the current area. |                   |           |                                   | ¥                          |
| Save as Drat                    | ft                                    |                               |                   | Cancel    | Previous                          | Next                       |

8. Next, "Declarations" page will appear. Confirm the declarations and fill in the fields related to geological experts, then click "Next".

| Ceology Experts Details can't be repeated.   | Amendment   |            |           | Environmental       | Social      |         |
|--|---|------------|-----------|---------------------|-------------|---------|
| Declarations         0 cology Experts Details can't be repeated.         3oology Experts Details can't be repeated.         3oology Experts Details can't be repeated.         Ypa         Name         Cology Expert Details can't be repeated.         Ypa         Name         Ypa         Ypa         Name         Ypa         Ypa         Ypa         Name         Ypa         Ypa     <   |   | Location   | Work Plan | Impact Form         | Impact Form | Payment |
| eology Experts Details can't be repeated.<br>logy Experts Details can't be repeated.<br>Inter Geology Expert<br>logy Expert Status<br>logy Expert Statu | 3   | 4          | 5         | 6                   | (7)         | 8       |
| bology Experts Details car't be repeated.<br>bogy Experts Details car't be repeated.<br>bogy Experts Details car't be repeated.<br>bog Experts Details car't be repeated.<br>b   |   |            |           |                     |             |         |
| logy Experts Details Anno Anno Anno Anno Anno Anno Anno Ann  |   | Declar     | ations    |                     |             |         |
| Pe     Name     Years of Experience       Linter Coology Expert     Enter text.     Enter text.       Upload Attachment     Inter text.     Years of Experience       Linter Coology Expert     Enter text.     Enter text.  | ogy Experts Details can't be repeated.            |            |           |                     |             |         |
| Lunior Geology Expert Enter text   | y Experts Details                                 |            |           |                     |             | + Add   |
| / /         * Upload Attachment         thirdStabula MDL, PC and PED, Maintenned at EXB         pe       Name       Years of Experience         Lunior Geology Expert       Entor text.       Entor text.         /  |   | Name       |           | Years of Experience |             |         |
| • Upload Attachment         rpe       Name       Years of Experience         Junior Geology Expert       Enter text.       Enter text.         v   | r Geology Expert 🗸 🗸                              | Enter text |           | Enter text          |             |         |
| Upload Attachment       Years of Experience         pe       Name       Years of Experience         pin of Geology Expert       Enter text.       Enter text.         upload Attachment       Years of Experience       Years of Experience         upload Attachment       Years of Experience       Years of Experience         upload Attachment       Years of Experience       Enter text.  |   |            |           |                     |             |         |
| till FEGALAGIARGE AG and FEGALAminemisties Edul<br>pe Name Years of Experience<br>Enter text<br>Upload Attachment<br>till FEGALAGIARGE AG and FEGALAMINEMISTIC AG<br>Pe Name Years of Experience<br>Enter text<br>Pe Enter text<br>Pe Enter text<br>Pe Enter text<br>Pe Enter text<br>Pe Enter text  |   |            |           |                     |             |         |
| pe     Name     Years of Experience       kunior Geology Expert     Enter text     Enter text       /     Enter text.     Enter text   |   |            |           |                     |             |         |
| Number Geology Expert     Enter text.       / <td>;28a;20a PNG, JPG and JPEG, Maximum size is 8 MB</td> <td></td> <td></td> <td></td> <td></td> <td></td>  | ;28a;20a PNG, JPG and JPEG, Maximum size is 8 MB  |            |           |                     |             |         |
| V +Upload Attachment +Upload Attachment ype Name Vears of Experience Geology Expert   Enter text Enter text  |   | Name       |           | Years of Experience |             |         |
| • Upload Attachment           vers ef Br07 Stau Starfed, PEG and PEG Maximum dette Stat           rpe         Name         Years of Experience           Geology Expert         Enter text         Enter text  | r Geology Expert 🗸 🗸                              | Enter text |           | Enter text          |             |         |
| + Upload Attachment<br>ver the FOD Stack Nerve, PC and PEG. Maximum date is EMB<br>ype<br>Geology Expert<br>Call Contract.<br>Veras of Experience<br>Enter text<br>Enter text  |   |            |           |                     |             |         |
| etile PG Jaco JA PRG, PG and PRG, Meelmannicipe E SAB<br>pe Name Years of Experience<br>Geology Expert  V Enter text Enter text  |   |            |           |                     |             |         |
| ype         Name         Years of Experience           Geology Expert         Enter text         Enter text  |   |            |           |                     |             | )       |
| Geology Expert   | -xes,xxxPrks, iPs and iPss, Maamain size is 5 Mil |            |           |                     |             |         |
|  |   | Name       |           | Years of Experience |             |         |
| /  | ygy Expert v                                      | Enter text |           | Enter text          |             |         |
| v  |   |            |           |                     |             |         |
|  |   |            |           |                     |             |         |
| + Upload Attachment  | bad Attachment                                    |            |           |                     |             |         |



9. Afterward, "Location" page will appear. If the amendment type "Minerals" is selected, click "Next".



If you selected "Area Coordinates", the next page will allow you to add coordinates by clicking "Add Coordinate" to enter the area's coordinates, then click "View on Map".

|        | Y (latitude - North) coordinate | خطوط الطول (شرق) |  |
|--------|---------------------------------|------------------|--|
| Remove | درجة دقيقة تتنية                | ະບຸດຄິ ເຈັບເລັ້ອ |  |
| Ċ,     | 39.56 35 49                     | 39.56 35 49      |  |
| Remove | 39.56 35 49                     | 39.56 35 49      |  |
|        |                                 |                  |  |
|        |                                 |                  |  |
|        |                                 | Millillerer.     |  |



Next, the location will be selected, and you will click "Submit", followed by clicking "Next".



10. On "Work Plan" page, enter the required details, attach the "Proof of Financial Capability", and click "Next".

| ct License           | Amendment<br>Details<br>2            | Declarations 3                       | Location        | Work Plan | Environmental<br>Impact Form<br>6 | Social<br>Impact Form<br>7 |
|----------------------|--------------------------------------|--------------------------------------|-----------------|-----------|-----------------------------------|----------------------------|
|                      |                                      |                                      | Work Plan       |           |                                   |                            |
| 1. Technical Jus     | tification                           |                                      |                 |           |                                   |                            |
|                      | on for Amending the Minerals         |                                      |                 |           |                                   |                            |
| Describe the geolo   | ogical and technical justification f | or amending the minerals list        |                 |           |                                   | 6                          |
| Objective Of Explora | ition                                |                                      |                 |           |                                   |                            |
| Provide a summar     | y of the objectives expected to b    | e achieved in the period of explorat | ion applied for |           |                                   |                            |
|                      | ned and Means of Achieving the       |                                      |                 |           |                                   |                            |
| Provide a summar     | y of the main exploration activitie  | es anticipated                       |                 |           |                                   | 10                         |
| 2. Spending Pla      | n                                    |                                      |                 |           |                                   |                            |
| Geological           | Studies                              |                                      |                 |           |                                   |                            |
| 1. Preliminary       | Studies\Office Studies               |                                      |                 |           |                                   |                            |
| Classify the Da      | ata:                                 | Cost:                                | Type:           |           | Cost:                             |                            |
|                      |                                      |                                      |                 |           |                                   |                            |



11. Subsequently, "Environmental Impact Form" page will appear. Review the previously entered fields, then click "Next".

| Select License         | Amendment<br>Details<br>2                | Declarations 3                         | Location                              | Work Plan             | Environmental<br>Impact Form<br>6 | Social<br>Impact Form<br>7 |
|------------------------|--|--|---------------------------------------|-----------------------|-----------------------------------|----------------------------|
|                        |  | Enviro                                 | nmental Impact Manageme               | ent Plan              |                                   |                            |
| Submitted based        | on the item (5) of article (35) of the M | lining Investment Law and article (74) | of the Executive Regulations of the M | Vining Investment Law |                                   |                            |
| Site Details           |  |  |                                       |                       |                                   |                            |
| Requested metal ca     | tegory                                   |  |                                       |                       |                                   |                            |
| Aluminum               |  |  |                                       |                       |                                   | ~                          |
| The nearby resident    | ial communities and the distance to      | the site                               |                                       |                       |                                   |                            |
| 6                      |  |  |                                       |                       |                                   |                            |
|                        |  |  |                                       |                       |                                   |                            |
| A brief explanation of | of the proposed exploration activities   |  |                                       |                       |                                   |                            |
| 66                     |  | ·                                      |                                       |                       |                                   |                            |
|                        |  |  |                                       |                       |                                   |                            |
|                        |  |  |                                       |                       |                                   | lo                         |
|                        |  |  |                                       |                       |                                   |                            |
| Source and Quant       | tity of Water Used                       |  |                                       |                       |                                   |                            |
| Vells                  |  | 66                                     | 5 M <sup>3</sup>                      |                       |                                   |                            |
|                        |  |  |                                       |                       |                                   |                            |

12. "Social Impact Form" page will follow. Review the previously entered fields, then click "Next".

| ct License              | Amendment<br>Details                   | Declarations                             | Location                         | Work Plan                               | Environmental<br>Impact Form | Social<br>Impact Form |
|-------------------------|--|--|----------------------------------|---|------------------------------|-----------------------|
| 0                       | 2                                      | 3  | 4                                |   | 6                            | 7                     |
|                         |  | Socia                                    | al Impact Management P           | lan                                     |                              |                       |
| Submitted based on th   | he item (5) of article (35) of the Mir | ning Investment Law and article (102) of | the Executive Regulations of the | Mining Investment Law                   |                              |                       |
| ite Details             |  |  |                                  |   |                              |                       |
| ocal communities surro  | ounding the site, specify the distar   | nce (cities, towns, and villages)        |                                  |   |                              |                       |
| 5                       |  |  |                                  |   |                              |                       |
|                         |  |  |                                  |   |                              |                       |
|                         |  |  |                                  |   |                              | 10                    |
|                         |  |  |                                  |   |                              |                       |
|                         |  |  |                                  |   |                              |                       |
| ingagement with loca    | al communities within the area         | a of the license or those affected by i  | it, and complaints processing    | plan                                    |                              |                       |
|                         | al communities within the area         |  | it, and complaints processing    | plan                                    |                              |                       |
| Employee appointed to n |  |  | it, and complaints processing    | plan<br>ID Type                         |                              |                       |
| mployee appointed to n  |  | 9  | it, and complaints processing    |   | nber                         | ~                     |
| mployee appointed to n  |  | Position                                 | it, and complaints processing    | ID Туре                                 | nber                         | ~                     |
|                         |  | Position                                 | it, and complaints processing    | ID Туре                                 |                              | ~                     |
| imployee appointed to n |  | Position                                 | it, and complaints processing    | ID Type<br>Passport Nur                 |                              | ~                     |
| D Number                |  | Position<br>5<br>Country Code            | it, and complaints processing    | ID Type<br>Passport Nur<br>Mobile Numbe |                              | ~                     |
| D Number<br>55          |  | Position<br>5<br>Country Code            | it, and complaints processing    | ID Type<br>Passport Nur<br>Mobile Numbe |                              | ~                     |
| D Number<br>55          |  | Position<br>5<br>Country Code            | it, and complaints processing    | ID Type<br>Passport Nur<br>Mobile Numbe |                              | ×                     |
| D Number                |  | Position<br>5<br>Country Code            | it, and complaints processing    | ID Type<br>Passport Nur<br>Mobile Numbe |                              | · · ·                 |
| D Number<br>55          |  | Position<br>5<br>Country Code            | it, and complaints processing    | ID Type<br>Passport Nur<br>Mobile Numbe |                              |                       |



If the amendment type "Area Coordinates" is selected, "Payment" page will appear to complete the amendment fee payment.

|  |                             | Payment                 |                       |        |      |
|--|-----------------------------|-------------------------|-----------------------|--------|------|
|  |                             |                         |                       |        |      |
| 0 Dear Investor, Note that the application fee is non-refundable in case the application is reject | ted or canceled.            |                         |                       |        |      |
|  | O Accept                    | Reject                  |                       |        |      |
| • Your request will be canceled if not   | paid within the next 7 days |                         |                       |        |      |
| 5000 SAR   |                             |                         | Amendment Fee Payment |        |      |
| SADAD payment  |                             |                         |                       |        |      |
| Please use the payment reference num<br>Expires in 7 days  | ber to pay through SADAD th | hrough your local bank. |                       |        |      |
| Reference number 202412305009  | Ō                           |                         |                       |        |      |
| Payment still pending  |                             |                         |                       |        |      |
|  |                             |                         |                       |        |      |
|  |                             |                         |                       |        |      |
|  |                             |                         |                       | Cancel | Next |

A confirmation message, "Your request has been successfully submitted", will appear.



Your license amendment request will be automatically submitted after successful payment The process of reflecting an invoice's payment status can take up to 15 minutes on Taadeen platform

| Application Number |            |
|--------------------|------------|
| Company Name       |            |
| Submission Date    | 26-01-2025 |
| Status             | Submitted  |







The submitted request will be reviewed, and you can track its status under "Status" section in "Requests" menu.

| =                    | > Homepage > Requests   |   |
|----------------------|---|---|
| Home Page            | Requests  | + New Request                             |
| Financial Guarantees | E Application N T Request num T Request Type T CR Number T Company Na T Status<br>Amend Explora Submitted | ▼ Request sub ▼ ▲<br>2025-01-26 00:0 View |

If the request is approved, the status will update to "Completed".

| ≡                    | Homepage > Requests  |                     |
|----------------------|--|---------------------|
| Home Page            | Desurate   |                     |
| Licenses             | Requests   | + New Request       |
| Requests             | = Application N.,, <sup>T</sup> Request num.,, <sup>T</sup> Request Type <sup>T</sup> CR Number <sup>T</sup> Company Na.,, <sup>T</sup> Status | ▼ Request sub ▼     |
| Financial Guarantees | Amend Explora Completed  | 2024-08-25 00: View |
|                      |  |                     |



# Thank you.

